



Minutes

Administration Committee

Board Room, 1900 Polaris Parkway, Suite 201, Columbus, Ohio 43240

Wednesday, October 15, 2025 – 1:00 p.m.

Present: Sergeant Brice Nihiser, *Chair*; Retired Sergeant Michael Kasler; Sergeant Derek Malone; Lieutenant Christian Niemeyer; Trooper Cynthia Wilt

Absent: none

Others Present: Carl Roark, *Executive Director*; Michael Press, *General Counsel*; Anthony Bradshaw, *Chief Operations Officer*; Holly Carr, *Executive Assistant*; Renee Young, *Benefits Specialist*; Charmaine Carter, *System Accountant*; Jackie Huntzinger, *Project Manager*; Retired Major Darryl Anderson and Major Matthew Them, *Trustees*; Maggie O'Shea, *Assistant Attorney General*

Proceedings:

- At 1:00 p.m., Nihiser called the meeting to order, and the roll was called.
- **Motion: To approve the minutes of the June 20, 2025 meeting as presented, (motion by Wilt; second by Malone; motion carried unanimously.)**
- **Motion: To select Brice Nihiser as Chair of the Administration Committee, (motion by Malone; second by Wilt; Nihiser abstained – all others yea; motion carried.)**
- **Motion: To select Christian Niemeyer as Vice-Chair of the Administration Committee, (motion by Nihiser; second by Malone; Niemeyer abstained – all others yea; motion carried.)**
- Bradshaw presented the 2026 administrative budget and noted it represents an overall 3.48% decrease from the 2025 budget.
- Bradshaw reviewed areas that were decreased from last year.
- **Motion: To recommend the board approve the 2026 Administrative Budget as presented by staff, (motion by Nihiser; second by Niemeyer; motion carried unanimously.)**
- Roark presented proposed updates to HPRS policies that require committee and board approval.
- **Motion: To recommend the board approve the HPRS policies with changes as presented by staff, (motion by Nihiser; second by Wilt; motion carried unanimously.)**
- Roark presented a memo regarding COLA anniversary dates.
- Lengthy discussion ensued and staff fielded questions.
- At 1:49 p.m., Nihiser declared the meeting adjourned.

- The next committee meeting is scheduled for December 17, 2025, at 1900 Polaris Parkway, Suite 201, Columbus, Ohio 43240.

Minutes submitted by Holly Carr, Executive Assistant

Signature on File

December 17, 2025

Approved by Brice Nihiser, *Chair*

Date

To review any referenced documents, please contact Holly Carr, hcarr@ohprs.org.